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- A written request must be addressed to the Rector (request form on flip of this form)
- Detailed explanation of the purpose of use. The usage of the photo(s) is only allowed for the requested purpose and limited to one print run. Additional usage requires an additional approval.
- The authors of the photo(s) and the St. Nikolaus-Hospital/Cusanusstift as owner of the inventory are to be mentioned in the picture credits.
- For providing the photo(s) from the St. Nikolaus-Hospital/Cusanusstift a service charge is applicable. Depending on the extent of the request these charges will be in the range between EUR 10.00 and EUR 50.00 plus shipping charges.
- Royalties:
 - a. For academic publications (up to 300 copies) free of charge, the user commits to hand in a free copy of the publication for filing.
 - b. For commercial publications:

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 - c. For press (current news coverage): free of charge, the user commits to hand in a free copy of the publication for filing.
 - d. For internet usage according to prior arrangement

St. Nikolaus-Hospital/Cusanusstift
Rector Leo Hofmann
Cusanustr. 2
54470 Bernkastel-Kues
Germany



**Request to use fotos of buildings and/or inventory of the
St. Nikolaus-Hospital/ Cusanusstift**

Name of applicant: _____

Title/Position/Institution: _____

Address: _____

Phone number: _____ Fax: _____ E-Mail: _____

Purpose of use: _____

Number of copies published (for printed publications):

Requested image(s), photo(s):

- The user has the requested image (s)/photo (s) already

- The user requests the image(s) / photo(s) from the St.Nikolaus-Hospital/Cusanusstift

I accept the terms and conditions on the back side of this form

Signature: _____ Date: _____